

Coordinator: Piotr Gawrysiak, PhD, DSc

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Consultation: Thursday, 12:00, room 318, and via MS Teams

Diploma seminar
Friday, 10:15 - 12:00

1. Seminar consists of:
 - **preparation of presentation slide deck**
 - **oral presentation of the above deck**, during the seminar
 - **preparation of the scientific article**, describing the same research results.
2. One seminar meeting allows (in most cases) for 2-3 presentations
3. Duration of the oral presentation should be approx. 25-30 minutes
4. Scientific article should be prepared according to the **Springer LNCS format**¹ (in LATEX or Libre Office / MS Office)
5. Electronic version of the presentation (i.e. slide deck) and the article should be delivered to the seminar coordinator no later than 3 weeks after the date of the oral presentation
6. **Positive grade requires:**
 - oral presentation graded no less than 3,
 - scientific article graded no less than 3,
 - participation in no less than 4 seminar meetings.
10. Final grade is an arithmetic mean of presentation and articles grades.

Presentation and article tips:

- take into account the audience characteristics (i.e. don't explain things that should be obvious for the audience),
- speak clearly,
- keep track of time,
- include slide numbers and total number of slides in the presentation,
- use appropriate fonts (i.e. font size in most cases should not be smaller than 24 pt),
- remember to include (in the article)
 - overview,
 - prior research analysis,
 - summary,
 - references / sources.
- remember to include (in the presentation)
 - presentation plan,
 - summary,
 - references / sources.

EMAIL NOTE:

When sending emails to the coordinator please include string [EDISE] in email subject.

¹ http://static.springer.com/sgw/documents/1121537/application/pdf/Springer_CS_Proceedings_Author_Guidelines_Jan_2013.pdf, <http://www.springer.com/computer/lncs?SGWID=0-164-6-793341-0>